

INTEROFFICE MEMORANDUM



ATLANTA JUDICIAL CIRCUIT

TO: All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major Kendle

FROM: Ms. Talya Smith, Superior Court Administrator's Office

DATE: January 31, 2025

SUBJECT: February 2025 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

Week of February 3, 2025

Superior Judge Jane Barwick, Presiding Judge (JCT/8A)

Mag. Judge Nancy Mau, Back-Up Presiding Judge (JCT/1C) 2/3 – 2/5; (JCT/5D) 2/7 only
On Thurs. 2/6, call 404-613-6707 for back-up presiding matters

Note: If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Talya Smith at 404-613-6707 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Smith first. She is responsible for locating an alternate judge.

**Judge

Court Reporter**

Senior and Visiting Judges

-Sr. Judge David Emerson (JCT/1D)

-Consolidated Crim Jury Trial	2/3 – 2/4	9:00 a.m.	*** Reena Cid, ACR
-Consolidated Crim Jury Trial	2/5 – 2/7	9:00 a.m.	*** Edwina Minniefield, ACR

-Sr. Judge James Cornwell (JCT/5B)

-Judge Richardson Civil Jury Trial	2/3 – 2/7	9:00 a.m.	*** Provided by Counsel
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-Mag. Judge Alexander Manning (FCC/8H)

-Criminal Ankle Monitor Calendar	2/3 only	9:00 a.m.	*** Sarah Taylor
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-Sr. Judge Jerry Baxter (Virtual)

-Judge Whitaker Civil Pretrial Calendar	2/3 only	9:00 a.m.	*** Provided by Counsel
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Sr. Judge Alford Dempsey Jr. (JCT/8E)

-Judge Edwards Crim. Motions Calendar	2/3 & 2/7 only	9:00 a.m.	*** Stephanie Richardson
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-Sr. Judge Henry Newkirk (JCT/5C)

-Judge McAfee Criminal Calendar	2/7 only	9:00a.m.	*** Kimesha Smith
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-Sr. Judge John Goger (FCC/9J)

-Business Court Matter	2/7 only	11:00a.m.	*** Provided by Counsel
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****Takedown by Zoom**

*****Takedown in Courtroom**

ACR=American Court Reporting Agency GPCR=Global Precision Court Reporting Agency EDS=Esquire Depo Solutions
HCR=Huesby Court Reporting Agency ULSCR=US Legal Support Court Reporting Agency

Week of February 3, 2025

****Judge**

Court Reporter**

Mag. Judge Brandy Brooks in Pre-Indictments: (JCT/2B)

-Preliminary Hearings	2/3 only	9:15 a.m.	** Reed Hicks, ACR
-Preliminary Hearings	2/4 only	9:15 a.m.	** Reed Hicks, ACR
-Preliminary Hearings	2/5 only	9:15 a.m.	** Reed Hicks, ACR
-Preliminary Hearings	2/6 only	9:15 a.m.	** Reed Hicks, ACR
-Preliminary Hearings	2/7 only	9:15 a.m.	** Reed Hicks, ACR

NCD Judge Nancy Mau in Non-Complex (NC1): (JCT/1C)

-Case Management & Final Plea	2/3 only	9:30 a.m.	*** Ionie Taylor
-Case Management & Bond P & A	2/4 only	9:30 a.m.	*** Denise Blackman
-Motions, Pretrial Conf.	2/5 only	10:00 a.m.	*** Ionie Taylor
-Non-Complex P&A Calendars (Jail/Hybrid) (JCT/5D)	2/7 only	9:00 a.m.	** LeToi Conner

NCD Judge Jeffrey Frazier in Non-Complex (NC2): (JCT/1A)

-Bond P & A	2/3 only	10:00 a.m.	** LeToi Conner
-Motions, Pretrial Conf., Prob. Rev	2/4 only	10:00 a.m.	*** Ionie Taylor
-Non-Complex P&A Calendars (Jail/Hybrid)	2/5 only	9:30 a.m.	** Lynn Fowler
-Case Management & Final Plea	2/6 only	9:00 a.m.	*** Lisa Sims
-Probation Revocation (Jail/Hybrid)	2/7 only	11:00 a.m.	** Lynn Fowler

****Floating Court Reporters Assignments for the Superior Court Judge**

Judge Eric Dunaway	2/3	***Denise Blackman
Judge Eric Dunaway	2/4 – 2/5	***Margaret Kellicut
Judge Eric Dunaway	2/6-2/7	***Carly Adamson, ACR
Judge Melynee Leftridge	2/3 – 2/4	***Lisa Sims
Judge Jane Barwick	2/5	**Terry Gandi, ACR
Judge Paige Whitaker	2/7	*** Reena Cid, ACR

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