



## INTEROFFICE MEMORANDUM

**TO:** All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major S. Kendle

**FROM:** Ms. Arveale Hickson, Superior Court Administrator's Office

**DATE:** May 15, 2026

**SUBJECT:** May 2026 Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

ATLANTA JUDICIAL CIRCUIT

**NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.**

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**Week of May 18<sup>th</sup> – May 22<sup>nd</sup>, 2026**

**Chief Judge Ural Glanville, Presiding Judge on 05/11 - 05/15 (JCT/8F)**  
**Magistrate Judge Todd Ashley, Back-Up Presiding Judge on 05/11 - 05/15 (JCT/1B)**

**Note:** If the Presiding or Back-Up Presiding Judges are unavailable, please contact Arveale Hickson at 470-832-2838 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Arveale Hickson. She is responsible for locating an alternate judge.

### **Senior, Visiting, and Other Judges**

#### **Court Reporter**

#### **Judge Alexandra Manning (JCT/1C)**

-Ankle Monitor Compliance                      05/18                      9:30AM                      \*\* Takira Allen, Per Diem

#### **Sr. Judge David Emerson (JCT/1D)**

-Consolidated Crim. Jury Trials                      05/18- 05/19                      9:00AM                      \*\*\*Cherry Tullos, Floater

#### **Magistrate Court (FCC/8J)**

-Warrant Applications                      05/18                      9:00AM  
-Warrant Applications                      05/19                      9:00AM  
-Environmental Proceedings                      05/20                      9:00AM  
-Warrant Applications                      05/22                      9:00AM

#### **Sr. Judge Jerry Baxter (JCT/8C)**

-Criminal Trial Call                      05/18                      9:00AM                      \*\*\*Denise Blackman, Floater  
-Criminal Jury Trial                      05/19-05/22                      9:00AM                      \*\*\*Lisa Sims, Floater

\*\*Takedown by Zoom

\*\*\*Takedown in Courtroom

ACR=American Court Reporting Agency

GPCR=Global Precision Court Reporting Agency

EDS=Esquire Depo Solutions

HCR=Huesby Court Reporting Agency

ULSCR=US Legal Support Court Reporting Agency

TCR= Taggart Court Reporting

**Sr. Judge James Cornwell (JCT/5C)**

-Judge Williams' Civil Matters 05/19 9:00AM Council to Provide  
-Judge Schwall's Civil Trial (JCT/5E) 05/20-05/22 9:00AM Council to Provide

**Sr. Judge Alford Dempsey Jr. (JCT/1D)**

-Williams' Prev. Cases- 05/21 9:30AM \*\*\*Melvina Hawkins, ACR

**Non-Complex Division Judges**

**Mag. Judge Todd Ashley in Pre-Indictments: (JCT/1B)**

-Preliminary Hearings 05/18 9:00AM  
-Preliminary/Emer Motions/SB440s 05/19 9:00AM & 1:00PM  
-Prelim & Spec Set Hearings 05/20 9:00AM  
-Prelim & Spec Set Hearings 05/21 9:00AM  
-Preliminary Hearings 05/22 9:00AM

**Court Reporter**

\*\*Lynn Fowler, Per Diem  
\*\*Joan Drammeh, Per Diem  
\*\*Takira Allen, Per Diem  
\*\*Takira Allen, Per Diem  
\*\*Takira Allen, Per Diem

**Non-Complex Division Judges**

**NCD Judge Nancy Mau in Non-Complex (NC1): (JCT/1C)**

-Crim. Trial Call Calendar 05/18 9:00AM  
-(Trial Cal.- If moving forward) 05/19-05/20 10:00AM  
-Jail P & A (901 Rice St- Crtrm# 3) 05/21 1:00PM  
-Probation Revocation (hybrid) 05/22 11:00am

**Court Reporter**

\*\*\*Edwina Minniefield, ACR  
\*\*Joan Drammeh, Per Diem  
\*\*Lynn Fowler, Per  
\*\*Joan Drammeh, Per Diem

**Non-Complex Division Judges**

**NCD Judge Brandy Brooks in Non-Complex (NC2): (JCT/1A)**

-Bond P & A/Case Mgmt 05/18 10:00AM  
-Jail P & A (901 Rice St- Crtrm# 3) 05/19 12:00PM  
-Motions/PRTLTC/Prob. Rev. 05/20 10:00AM  
-Final Plea 05/21 9:00AM

**Court Reporter**

\*\*Reed Hicks, ACR  
\*\*Takira Allen, Per Diem  
\*\*Joan Drammeh, Per Diem  
\*\*Joan Drammeh, Per Diem

**Superior Court Judges**

**Chief Judge Ural Glanville (JCT/8F)**

-Presiding Bond Cal. 05/19 9:30AM \*\*\*Melvina Haekins, ACR

**Court Reporter**

**Judge Melynee Leftridge (JCT/8A)**

\*\*Takedown by Zoom

\*\*\*Takedown in Courtroom

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