

INTEROFFICE MEMORANDUM



ATLANTA JUDICIAL CIRCUIT

TO: All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major S. Kendle

FROM: Ms. Talya Smith, Superior Court Administrator's Office

DATE: December 20, 2024

SUBJECT: December 2024 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

Week of December 23, 2024

Superior Judge Rachelle Carnesale, Presiding Judge (JCT/**5F**)
Mag. Judge Nancy Mau, Back-Up Presiding Judge (JCT/**1D**) 12/23 only

Note: If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Talya Smith at 404-613-6707 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Smith first. She is responsible for locating an alternate judge.

**Judge

Court Reporter**

Judge Brandy Brooks in Pre-Indictments: (JCT/**2B**)

-Preliminary Hearings 12/23 only 9:00a.m.

*** Sarah Taylor

NCD Judge Nancy Mau in Non-Complex (NC1): (JCT/**1D**)

-Case Management & Final Plea 12/23 only 9:30a.m.

** Lynn Fowler

NCD Judge Jeffrey Frazier in Non-Complex (NC2): (JCT/**1A**)

-Bond P & A 12/23 only 10:00a.m.

** Joan Drammeh

Fulton County will be closed December 24th – 27th in observance of the holidays

**Takedown by Zoom

***Takedown in Courtroom

ACR=American Court Reporting Agency GPCR=Global Precision Court Reporting Agency EDS=Esquire Depo Solutions
HCR=Huesby Court Reporting Agency ULSCR=US Legal Support Court Reporting Agency