



# SUPERIOR COURT OF FULTON COUNTY

## COMPLAINT FORM - REGISTERED PROCESS SERVER

To file a complaint against a Certified Process Server you must complete this form. The Complainant's identity is not confidential. The documents and information provided may be released to the public.

<b>YOUR NAME:</b>	<b>PHONE:</b>
<b>ADDRESS:</b>	<b>EMAIL ADDRESS:</b>
<b>CASE NUMBER:</b>	
<b>NAME OF REGISTERED PROCESS SERVER:</b>	
<b>DID YOU EMPLOY THE PROCESS SERVER:            YES            NO</b>	
<b>DATE OF SERVICE:</b>	
<b>EXPLANATION OF COMPLAINT:</b>	
<b>PLEASE SUBMIT THIS FORM AND THE STATEMENT OF YOUR COMPLAINT. THE STATEMENT SHOULD CONTAIN INFORMATION ABOUT THE SERVICE REQUESTED AND THE BASIS FOR THE COMPLAINT, INCLUDING WHAT THE PROCESS SERVER DID OR DID NOT DO AND A PHYSICAL DESCRIPTION OF THE PERSON. DO NOT PROVIDE OPINIONS OR DETAILS OF ANY ARGUMENTS THAT MAY HAVE OCCURRED. SIGN AND DATE THE STATEMENT AND ATTACH COPIES OF PERTINENT DOCUMENTS. ADDITIONAL INFORMATION MAY BE REQUESTED IF NECESSARY.</b>	
<b>DATE:</b>	<b>SIGNATURE:</b>

Please email completed form & supporting documentation  
to: [sca.ctadministrator@fultoncountyga.gov](mailto:sca.ctadministrator@fultoncountyga.gov)